



Down Payment and Closing Cost Assistance Document Request Form

Borrower(s) Name(s): _____

Title will be held in what name(s): _____

Property Address: _____

Property County: _____

Requestor: _____ Requestor's phone: _____

Requestor's email: _____

Originator: _____ Originator NMLS #: _____

☐ **Initial Disclosure (LE)** **Re-Disclosure (LE):** _____ **Early Disclosure (CD Only)**

Loan Amount of 2nd DoT: \$ _____ Application Date: _____

Estimated Closing Date: _____ Date Request Sent via Portal: _____

☐ **Final 2nd Docs (CD, Note, DoT)** ☐ **Re-submission:** _____

Loan Amount of 2nd DoT: \$ _____ Closing Date: _____

CD Issue Date: _____ Date Request Sent via Portal: _____

Settlement Agent: _____ WV License ID: _____

Agent City: _____ Agent Phone: _____

Agent email: _____

Additional Comments: _____

Submit this form via the Lender Portal using the "2nd DoT REQUESTS" drop down selection.

Please allow 4 hours for return of prepared documents.

Issues or Questions? Call Single Family Origination at 800-933-8511 and ask to speak with a closer.