



MEMORANDUM

VIA E-MAIL

TO: WVHDF Participating Lenders

FROM: Justin Hylbert
Business Development and Loan Origination Manager

DATE: Thursday, April 17, 2025

SUBJECT: **URGENT:** Half-day Closure Friday (4/18) and Funding Guidance

By proclamation of Governor Morrisey in observance of Good Friday, the Fund will operate on a half-day schedule tomorrow, Friday, April 18, 2025, closing at noon. We will resume normal business hours on Monday.

Requests for funds needed for closings on Monday, 4/21, should be submitted by 10 a.m. tomorrow, as possible. However, the Fund will not impose a late fee on requests needed for Monday but received after 10 a.m. Wires will be coordinated Monday morning to accommodate funding needs for the day.

We appreciate your cooperation and understanding. Please let us know if you have any questions.