



MEMORANDUM

VIA E-MAIL

TO: All Participating Lenders

FROM: Kay Bowe  
Underwriting Manager

DATE: September 28, 2018

SUBJECT: Underwriting Turnaround

Effective immediately, we will be extending our underwriting turnaround time to 72 hours. This is due to high volume. Our underwriters will be working diligently to meet your needs, please wait this time before inquiring on your loans. We appreciate your patience and ask that you send any questions via email. We will respond as quickly as possible. The increase in applications is appreciated and we thank you for partnering with WVHDF.